



Frequently Asked Questions

Information for Parents Registering Children at Hamza Academy

Registration Process:

- 1) Submit the completed application and a copy of the birth certificate and all other required documentation with a \$425 enrollment fee (\$25 application process fee and \$400 resource fee).
- 2) The office will call you to give you a date for placement test/screening.
- 3) If the child passes the test/screening then he/she will be accepted and placed accordingly to the related grade.
- 4) You will receive an acceptance email with a welcome package. The office will guide you further for when your child can start the school.
- 5) If the child is unable to clear the test/screening then the resource fee of \$400 will be refunded and no action will be taken further.

Placement Tests/Screening :

After receiving your application and application processing fee, the office will contact you and will schedule a placement test/screening of your child. New registrants are required to take a placement test/screening to make sure the child is ready to be in the related grade level. This test measures skills in:

- Math
- Reading
- Writing

Placement tests measure the skills the child already has learned in previous or current grade, so your child doesn't require much preparation. However, please make sure your child is aware and ready to take a test for about 15 - 45 minutes (depending on the child's age and grade level as well as if the child is familiar with the content).

Tuition & Fee:

- One-time non refundable application fee is \$25 for each new student.
- Resource fee is \$400 yearly for each student.
- Tuition is \$525/monthly per student (Please visit our website or call our office to receive more information on discounts).
- Graduation fee is \$75 for each graduating student (KG and 6th Grade).
- Activity, field trip and other fees may be charged throughout the school year. Some may be mandatory while others based on participation.



Financial Aid:

Masjid Hamza sponsors the Financial Aid program at Hamza Academy from its **Sadaqa Funds**. Financial Aid is available to students enrolled in grades KG and up at Hamza Academy (if qualified). Financial Aid forms are available in the Main office. Financial Aid applications must be renewed every school year and most recent documents **MUST** be submitted every year. Applications are reviewed by the assigned Committee members. Funds are distributed based on fund availability and on need, demonstrated through the application and supporting documents. No discounts can be given without a complete application on file.

Uniform:

Boys: MAROON polo style shirt or dress shirt, KHAKI pants, and solid BLACK or WHITE socks with BLACK closed toe rubber soled shoes.

Girls: MAROON polo style shirt or dress shirt with KHAKI jumper, KHAKI pants and WHITE one piece Hijab. Solid BLACK or WHITE socks with BLACK closed toe rubber soled shoes.

For more details, please check the parent/students hand book or our website.

Timings:

School Hours

Monday - Thursday 7:45 am - 2:45 pm
Friday 7:45 am - 11:45 am

Office Hours

Monday - Thursday 8:15 am - 2:15 pm
Friday 8:15 am - 11:15 am

Transportation:

Buses are not provided by Hamza Academy directly. Bus service may be provided by a student's home school district for children 5 years old and up (Kindergarten and up). To obtain transportation, parents must go to their home school district and request bus transportation to Hamza Academy. (Ex: If you live in Valley Stream, then you must go to the Valley Stream School District) If you need a school bus to drop/pick up your child, contact your school district early to find out their requirements and avoid missing any deadlines. To receive transportation, parents **MUST** apply every year. Generally, the due date to submit the application is April 1st for next school year.



Hamza Academy

202 Stuart Avenue
Valley Stream, New York 11580
Phone: 516-285-1440 | Fax: 516-285-8580
administration@hamzaacademy.org

Books:

Most books are provided for children 5 years old and up (Kindergarten and up) for free by school district and must be returned at the end of the school year. Because Hamza Academy is located in Nassau County, it is registered with the Nassau BOCES, which is the local agency through which books are provided. Parents of students living in Suffolk County MUST contact their local school districts to inquire about books and submit the required book list to the district, which is available at Hamza Academy's main office. Residents of Queens and other Boroughs will be asked to submit an additional fee of \$ 150 per year for textbooks. Books for Arabic, Al-Qur'an and Islamic Studies are provided by Hamza Academy.

Service Fees:

Service fees start for all incomplete/missing tuition payments after the due date of the month regardless of the day of the week, holidays, child's absence or suspension. The fees accumulate at the rate of \$2 per day until the 15th. On the 16th, daily service fees are cancelled and replaced by the \$300 re-registration fee.

Meals:

At this time, Hamza Academy has no lunch program. Parents must send a healthy lunch and snack for their children every day.

Preschool:

Preschool children MUST be potty trained and can use the bathroom without any help or ask clearly for help if it is needed. They should be able to clean themselves. Preschool children have nap time for 45 minutes Monday - Thursday, so please send a small blanket for nap times. Also, children from PreK and KG must have a change of clothes to be stored in their classroom. Parents must send a seasonal change of clothes packed in a zip-lock bag and replace it whenever it's needed.

School Supply Lists:

A list of supplies will be provided upon registration to be purchased. The lists are also available on our Hamza Academy website.

Calendar:

The school calendar showing the first and last day, school closings, half days or any other major events dates will be provided to each student. It is also available on our website as well as upon request at the main office.

Visitors in School

To ensure the safety of all students, visitors are NOT allowed in the school building or on the grounds without approval from the principal or administration. If you want to visit the school, please call the school's main office at (516) 285 – 1440 to make an appointment.

For further inquiries, please visit our website www.hamzaacademy.org or call our main office at (516) 285 – 1440 .

Thank you for your interest at Hamza Academy !